



COURAGE • COMPASSION • INTEGRITY

The Beaverton Police Department invites applications for Victim Advocate Volunteers Beaverton Police Department

Application Closing Date: January 11, 2013

About the position:

Beaverton Police Department Victim Advocate volunteers provide services for victims of crime in the city of Beaverton. Victim Advocates will take on-call shifts and during those shifts will be available to respond along with Police Officers to all incidents of domestic violence, as well as other crimes where victims are present (excluding sexual assault).

Essential Functions:

- Advocates are available to take 3 shifts per month to provide team coverage 24 hours per day, 7 days per week (including holidays) to be paged and meet law enforcement officers at the scene of an incident and provide supportive advocacy, information, and resource referrals for victims of crime
- Advocates answer questions and provide explanations of the criminal justice system and arrest procedures
- Advocates engage in safety planning and problem solving assistance with victims
- Advocates offer emotional support and crisis intervention
- Advocates provide information on community referrals and resources available to victims of crime
- Advocates offer information on trauma, domestic violence, stalking, and self-care
- Advocates provide information on obtaining protective orders
- Advocates encourage and empower victims to make their own decisions and choices
- Advocates work closely with Beaverton Police Department officers and detectives, and Beaverton Police Department Victim Services Coordinator

To qualify, applicants must:

- Be at least 21 years of age, with life experience
- Successfully pass background check process
- Have a valid driver's license and a reliable insured vehicle to use during pager shifts
- Have a working cell phone to use during pager shifts
- Be able to take three on-call shifts per month. Each shift is 12 hours - day shift is from 7:00 AM-7:00 PM, and night shift is from 7:00 PM-7:00 AM

- Successfully pass a drug screen
- Be able to attend required monthly victim advocate meetings (3rd Tuesday evening of each month)
- Be willing to make minimum one year commitment to program
- Have the ability to respond in a timely manner (within 20 minutes) to various locations in the city of Beaverton
- Possess effective verbal and written communication skills
- Understand boundaries with victims and be able to maintain victim confidentiality
- Be able to make appropriate decisions independently while following specific policies and procedures

Preferred experience in any of the following, but not required, includes:

- An understanding of trauma
- Crisis intervention skills and experience
- Understanding of victims' rights, victims' issues, and the criminal justice system
- Experience working with a law enforcement agency
- Understanding of the complex dynamics of domestic violence
- Experience with being on-call

Physical Requirements:

- This position requires the ability to respond to various locations within the city of Beaverton, which may include going up and down stairs, bending, crouching, standing for long periods of time, moving quickly, listening in noisy and/or distracting environments, and adapting to a variety of unpredictable situations that may arise.

If selected, Victim Advocates will receive 40 hours of training in victim advocacy, trauma, crisis response, domestic violence, working with law enforcement during an investigation, criminal justice system, and program policies and procedures. Advocates must successfully complete all training requirements (Tuesday/Thursday evenings and Saturday trainings in April 2013) and police ride along requirement (individually scheduled) before final acceptance to the Victim Advocate team. Anticipated start date for the program is May 1, 2013.

Applications are available to download on the City of Beaverton website at www.BeavertonOregon.gov or can be picked up in the City of Beaverton Human Resources Department at 4755 SW Griffith Drive, Beaverton, OR 97076. Completed applications can be either dropped off or mailed to the City of Beaverton Human Resources Department at the address above.

Questions about the program can be directed to Katrina Rodriguez, Beaverton Police Department Victim Services Coordinator at 503.526.2205 or krdriguez@beavertonoregon.gov.

Bi-lingual and diverse applicants are encouraged to apply.